**The Blended Course: Building in Accountability**

It is often the case, that after teaching in a blended course for a period of time, instructors begin to use face-to-face class time for increasingly complex and interactive activities that are best suited for that delivery mode. In considering what you will do with your face-to-face and out-of-class time, ask yourself the following questions: What is the role of out-of-class time? How can I maximize the face-to-face class time? How can I make sure my students are prepared for face-to-face class time? Below are some possible uses that can help to add structure to out-of-class and support face-to-face time.

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| **Accountability Mechanism** | **In my course** (specify if this takes place in class or face-to-face): |
| Reinforce content |  |
| Practice content |  |
| Demonstrate evidence of content mastery |  |
| Apply content |  |
| Add time on task |  |
| Introduce new content |  |
| Other |  |